

RECRUITMENT OF TRUCK DRIVERS

- 1. Assist with shortlisting of candidates by scrutinising Cv's.
- 2. Conduct reference checks.
- 3. Interview potential candidates.
- 4. Make use of SmartScreen® and by means of fingerprint scanning to check the following;

a. Criminal by AVIS - Premium Search

4-5 bus hours

b. Drivers licence and Professional DriversPermit check

2 bus days

c. Drivers accident history

2 bus days

d. Consolidated Credit Report

Immediate

i. TransUnion

ii. Experian

iii. XDS and

iv. Compuscan

e. Citizen Check

 $2 \; \mathsf{bus} \; \mathsf{days}$

f. Death Certification

2 bus days

g. National Matric Qualification - Pre 1992

5 bus days

h. National Matric Qualification – Post 1992

Next bus day

i. Matric Symbol Match – Umalusi

Next bus day

j. National Tertiary Qualification (Including NQR)k. Short Courses/Certificates

1-2 bus days

I. Membership of Organisations

4-6 bus days 2 bus days

m. Various checks for businesses can also be done i.e

- i. Directorship
- ii. Deed search
- iii. Company credit checks
- iv. BB-BEE check
- v. VAT Registration Verification
- 5. Practical drivers test.
 - a. Pre-trip inspection.
 - b. Alley docking.
 - c. Reversing a combination.
 - d. Road test.
- Psychomotor and Psychometric assessments will be conducted by an external professional company. These systems are better known as "Dover" or "VTS (Vienna Test System)".
 - a. In time Dunatara Training will have their own VTS machine.
 - b. Groups are better prices than individuals.

INDUCTION TRAINING

- 1. Company specific inductions.
 - a. Policies and procedures
 - i. Clients current material are used.
 - ii. Disciplinary codes, leave procedures, etc.
 - b. Operating procedures
 - i. Specialised equipment training;
 - 1. Pressure vessels GRW
 - 2. Tarping
 - 3. Load distribution
 - 4. Taut liner curtains, etc.
 - ii. Customer premises procedures
 - iii. Vehicle specific training Volvo, Scania, Freightliner, M/Benz, etc.
- c. Defensive Driver Training an overview to safe driving (Not accredited cheaper option)

TETA ACCREDITED TRAINING

 Various accredited unit standards available and more, some expamples;

377201	Apply advanced driving skills:		
	defensive driving	Level 5	6
123262	Load general freight	Level 2	6
123254	Operate a vehicle combination	Level 4	20
123253	Operate rigid heavy vehicle	Level 4	15
10973	Convey general freight	Level 3	6
8420	Operate in a team	Level 2	4
123258	Foster and maintain customer		
	relations	Level 3	10
113834	Apply standard operating procedures		
	and practices	Level 4	9
123259	Convey dangerous goods by road	Level 3	4
50285	National Certificate:		
	Professional Driving	Level 3	122

- 2. Most of these Unit standards form part of 50285 but can be individually used except 377201 and 123259.
- 3. Drivers details will be listed on National Data base and both the company and driver will benefit from this.
- 4. Training can be claimed from the Skill Levies fund.
- 5. Ample accredited instructors available.
- 6. There is Strong consideration for learnerships.

Note: Accredited training may take longer and tend to be more costly, this is according to TETA stipulations.

ACCIDENT INVESTIGATIONS

- Investigations are conducted in line with proven methods stipulated by "Stan Bezuidenhout – IBFSA"
 - a. Forensic Principles and History
 - b. Laws, Act and Regulations
 - c. Operational Considerations
 - d. Investigative Technologies
 - e. Human Factors and Collisions
 - f. Collision Dynamics and Evidence
 - g. Investigative Protocol and Procedures
 - h. At-scene Photography and Evidence Collection
 - i. Collision Scene Measurements
 - j. Scale Scene Drawings
- 2. Forensic expert report from IBFSA

Depending on customer requirements and needs more can be offered:

- Route surveys
- Risk Assessments
- Operational Audits
- Best practice implementations
- Etc.